



Brief report of the Board Meeting held on 6 December 2007

The Chairman G Spyker opened the meeting with the reading of Galatians 1:11-24 and prayer. He welcomed all present including the Care Manager D VanderWal and Administrator J Versluis. Apologies were received from J Numan.

Hostel Management Report

During November Br Jack Zuidema was taken up into glory. Later in the month Mrs Goodall was admitted for respite care. It is noted that she has settled in well. Several staff have resigned. There has been some response to the advertisement placed in the Una Sancta. To date one appointment has been made and some further appointments are expected to follow.

Quality Standard Committee

The meeting for the month of November is still to be held.

Finance Report

The operating surplus was well below budget. This was mainly due to a very low level of member contributions for the month of November. Due to the change over of treasurer there has been a delay in the quarterly statements. They should all be distributed within the next two weeks.

Minutes

The minutes of the Board meeting #224 held 9 November, and the minutes of the extraordinary Board meeting #225 held 26 November were approved and signed.

Matters arising from the Minutes of the Board meeting #224

1. The Fairhaven website can now also be accessed via links from the FRCA and the John Calvin School websites.
2. Policy re: accommodation bonds will be dealt with at the next meeting
3. The update and membership drive newsletter will be published after the holiday period in early February.

Village Matters

Painting on the units will continue. Several other maintenance items will also be attended to.

Correspondence In - None

Correspondence Out

1. Letter to S Fokkema re: his unit.
2. To the village residents re: matters raised at the meeting with the residents.

General Business

1. E VandenBos reports on her attendance of the policy governance information session for board members by ACSWA. (Aged & Community Services Western Australia) After discussion it is resolved that some of the major points of policy governance will be summarised and presented at the March 2008 Board meeting. A strategic plan review will be prepared for March-April. Further, the secretary will prepare an induction and information package for new board members.
2. Two board members are appointed to review the salary of the Care Manager and report back to the board.
3. The Chairman was asked by the FRC of Darling Downs if the Board would consider building retirement units at the Darling Downs Church property.

The current position of the Board is to keep the retirement units and the hostel together. It would therefore be more desirable to acquire the crown land adjoining Fair Haven for future expansion

Next Meeting 7 February 2008.

Brief Report to be emailed to all board members for approval.

Close P Sibum closed the meeting with prayer.

On behalf of the Board J VanDongen