



### **Brief report of the Board Meeting held on 5 March 2008**

The Chairman G Spyker opened the meeting with the reading of Galatians 3:1-14 and prayer. He welcomed all present including the Administrator J Versluis and Care Manager D VanderWal .

### **Fair Haven Management Report for February**

- **Residents** – Resident numbers remained stable at 16 during the month of February. Br W VanderSchaaf from Albany spent 10 days in the hostel for respite care.
- **Staff** – There were no changes in staff during the month. Two students from the CES (Centre for Educational Support) from the JCCC assist 2 mornings per week in serving coffee, walking with the residents and various other tasks. It is noted that they remain under the supervision and care of the School.
- **Quality Standard Committee** – The meeting for February has not been held. It is resolved that the QSC will in future meet during the day rather than the evening. G Spyker will replace P Sibum as Board representative.
- **Financials** – Once again a positive result with the operating surplus being above budget.

### **Minutes**

The minutes of the Board meeting #227 held 7 February 2008 were approved.

### **Matters arising from the Minutes**

1. Some further discussion ensues on having a second in charge. All board members will give this issue some further thought so that a more in-depth discussion can take place at the next meeting.
2. The building extension is progressing and should be completed by the end of May. A discussion takes place on how to utilise this part of the building when it is completed. A number of options are considered.  
J Numan will look at an appropriate festivity to mark the opening of the new extension.
3. Now that the Haynes property amalgamation should soon be complete the possibility of purchasing a portion of the adjacent Crown Land will be looked into once more. The Board also discusses the viability of purchasing a nearby property that is due to come onto the market.
4. The update and membership drive newsletter has been distributed to all Church members. The next phase will be to specifically encourage those that are over 40 and those with family in Fair Haven to become members.

### **Correspondence In - None**

### **Correspondence Out**

1. A letter of appreciation to GJ De Vos for the funds the Association received from the 2008 Yearbook for the churches. The funds will be used for furnishing the lounge in the new addition of the Hostel.
2. To Br & Sr K DeJonge advising them that their mother (in-law) has been accepted as a permanent resident in Fair Haven.

### **General Business**

1. A positive report on the staff review with the Care Manager is noted with thankfulness. Appreciation is expressed for the professional and competent manner in which the Care Manager does her work at Fair Haven.

2. The chairman and secretary will conduct a staff review with the Administrator and report back to the next meeting.

**Calender of Events**

1. The “In Appreciation Dinner” for the staff at Fair Haven will be held 29 March 2008 in the hall of the FRC of Southern River.
2. Meeting of Board with staff to discuss budget items Tuesday 15<sup>th</sup> of April 2008.

**Next Meeting** 10th of April 2008.

**Brief Report** to be emailed to all board members for approval.

**Close** J Versluis closed the meeting with prayer.

*On behalf of the Board J VanDongen*