



### **Brief report of the Board Meeting held on 18 October 2007**

The acting Chairman A VanLeeuwen opened the meeting with the reading of 2 Corinthians 1:3-11 and prayer. He welcomed all present including the Care Manager D VanderWal and Administrator J Versluis. Apologies were received from P Sibum and G Spyker.

#### **Hostel Management Report**

The September report informed us that resident numbers again decreased with the passing into glory of Mrs Annen so that as of now our permanent number of residents is 15. Mr B Broere is currently in the Armadale Hospital.

#### **Quality Standard Committee**

The reports of 19 September and 15 October were tabled.

#### **Finance Report**

The financial position remains favourable with the surplus for September slightly above budget. It is noted with thankfulness that much is received in the way of volunteer work, materials etc. And not only for the building extension but also for the general running of the Hostel.

#### **Minutes**

The minutes of the board meeting of 20 September #223 and the minutes of the meeting of the board with hostel residents and their families held 11 October were approved and signed.

#### **Matters Arising from the Minutes**

1. Building extension – it is progressing well with work on the roof having started.
2. Website – some further progress has been made and it should be up and running before too long.
3. The next update newsletter originally due in November will be deferred to December.

#### **Village Matters**

Several maintenance items are being attended to.

#### **Correspondence In**

A letter is tabled from a member of the association outlining his concerns over the poor quality of the audio and video link with the Armadale Church.

It is noted that the system and technology that we use is old and has a poor signal. However to upgrade the equipment to a stronger signal would require a broadcasting license which we would not be able to obtain. It is resolved to continue with what we have and endeavour to improve it with better aerial placement etc.

#### **Correspondence Out**

1. To S Fokkema in response to his letter regarding his unit at Fair Haven
2. To Christian Outreach Centre regarding their previous request

#### **General Business**

1. The Board is advised that there will be a free policy governance information session for CEO's, and board members by ACSWA. (Aged & Community Services Western Australia) It would be very beneficial if at least some of the

board could attend. Several board members indicate that they will attend this information session.

2. At the meeting of the Board with the Residents and family it was asked if we could refer to the 'Dementia Wing' again by its proper name: Jacaranda Wing. The board concurs and to facilitate this it is resolved to attach nameplates in an appropriate place in the various wings.
3. Calender of events:
  - a. Semi-annual meeting of board with staff - Thursday 1 November 2007
  - b. Semi-annual meeting with village residents - Thursday 8 November 2007
  - c. Thank you BBQ for volunteers at Fair Haven – Saturday 8 December 2007

**Next Meeting** a tentative date is set for 12 November 2007. This is to be confirmed.

**Brief Report** to be emailed to all board members for approval.

**Close** J VanDongen closed the meeting with prayer.

*On behalf of the Board J VanDongen*